May 3, 2021

Hello!

On behalf of the Department of Chemical and Biomolecular Engineering, welcome to The Ohio State University! We look forward to you joining our PhD program! I hope that you are all doing well during this time and staying safe.

Over the summer months, I am planning to send three emails with next steps as you prepare to start your graduate degree. This month I will share information on activating your OSU user name, important websites and class registration.

**Activating your OSU Username**

Activating your OSU username is one of the most important things to do now. Your OSU username will be a combination of your last name and a number (commonly seen around Ohio State as your name.#).

Your OSU username will be used all over campus for a number of activities such as registering for classes, accessing different web portals, and receiving e-mails from the University, among other things. Your OSU e-mail address is how the University will contact you for official business. Get into the habit of checking your OSU e-mail address (http://buckeyemail.osu.edu) now - that way you won’t miss out on any important information over the summer. To activate your OSU username, visit [http://my.osu.edu](http://my.osu.edu).

**Department Websites for New Graduate Students:**

Newly Admitted Student Website: [https://cbe.osu.edu/graduate/newly-admitted](https://cbe.osu.edu/graduate/newly-admitted)
Health and Medical: [https://cbe.osu.edu/health-medical](https://cbe.osu.edu/health-medical)
Housing: [https://cbe.osu.edu/housing](https://cbe.osu.edu/housing)
Additional Resources: [https://cbe.osu.edu/additional-resources](https://cbe.osu.edu/additional-resources)

**How to Register for Classes**

Every student must complete a Financial Responsibility Statement (FRS) every term they are enrolled. This statement outlines the terms and conditions of the financial responsibilities and obligations associated with attending Ohio State. You must complete the FRS BEFRE you will be enable to enroll. You can complete the FRS [here](http://my.osu.edu).

To begin, you will go online to the “Buckeye Link” ([buckeyelink.osu.edu](http://buckeyelink.osu.edu)). To access the reference guide, click on the link marked Student Center Reference Guide. That will give you links with information on how to register and how to search for courses.

The listing of 2021-2022 teaching schedule is attached to this email.
Autumn 2021 Graduate Courses
CBE 8801 – Analysis of Chemical and Biomolecular Engineering Problems (3 cr.)
CBE 8815 – Advanced Transport (3 cr.)
CBE 8895 – Seminar (1 cr.)
Chem 6781 – Safety Seminar (1 cr.)
Technical Elective (optional)
CBE 8999 – PhD Research (register under Prof. Nicholas Brunelli)
CBE 6999 – MS Research (register under Prof. Nicholas Brunelli)

Graduate Program Study Plans
PhD degree requirements: http://cbe.osu.edu/graduate/enrolled-students/phd
MS Thesis degree requirements: https://cbe.osu.edu/graduate/ms-thesis
MS Non-Thesis degree requirements: https://cbe.osu.edu/graduate/ms-non-thesis

Please plan to take all core courses during your first year. PhD Students: You should also take 1 (or possibly 2) technical electives each semester as well as the Seminar (CBE 8895). Register for research hours (CBE 8999) to ensure you are registered as a full-time student. I highly suggest registering for a total of 18 credit hours for both Autumn and Spring semester, some of those credits can be research credit hours.

Visa Information for International Students

Students who are not currently citizens of the United States will need to go through the process of obtaining a VISA in order to pursue their graduate studies at Ohio State this autumn. It is important to apply for your VISA to study in the U.S. as soon as you can. As soon as you have your I-20 information, you should begin the VISA application process. If you have any questions about your I-20 or what you should be doing, please feel free to contact the Office of International Affairs at iss@osu.edu. Please keep me copied on any emails that you send to OIA so that I can also help track your progress. More information can be found here: https://oia.osu.edu/international-students.html.

Next Steps

In my next email to you, I will include information about faculty advisors and more.

Please stay safe and if you have any questions, please don’t hesitate to reach out to me or Professor Brunelli (Brunelli.2@osu.edu).

Best,

Angela